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STATE OF IOWA

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DEPARTMENT OF EDUCATION
JUDY A. JEFFREY, DIRECTOR

DATE: March 24, 2006

TO: Child and Adult Care Food Program (CACFP) Center-based Institutions

FROM: Rod Bakken, CACFP Lead Consultant and Robin Searles, Consultant,
Bureau of Nutrition Programs and School Transportation

SUBJECT: 2006 CACFP Summer Short Course

Please find enclosed registration information for the 2006 CACFP Summer Short Course (July 11-13, 2006) for center-based institutions, to be held at the Scheman Building on the Iowa State University Campus in Ames, Iowa.

Again this year we have trainers coming from the National Food Service Management Institute (NFSMI) to teach workshops on professional CACFP resources for Food Program participants. Consultants from the Bureau of Nutrition Programs will also present workshops and be on hand to answer your questions. For the first time we will be coordinating a recipe exchange (see attached forms). All this, plus good food mixed with old friends and new on the beautiful Iowa State University campus, add up to much learning and a lot of fun at the 2006 CACFP Summer Course.

We want to have a full house of at least 80 participants. Plan now to attend. The registration deadline is June 16, 2006, but early registration is appreciated to facilitate planning.

Contact Rod Bakken or Robin Searles (see below) if you have questions about the 2006 CACFP Short Course Agenda. (Basic CACFP record keeping requirements are covered in the Steps to Success Workshop and will not be covered at this conference.)

Contact Dee Baker if you have questions about registration (see registration form).

We look forward to seeing you this summer at the 2006 CACFP Short Course.

Sincerely,

Rod Bakken, CACFP Lead Consultant
Phone: (515) 281-4760

Robin Searles, Consultant
Phone: (515) 281-3484

Enclosure: Partial list of Ames-area lodging and map (back of this memorandum)
2006 CACFP Short Course Registration Form
Short Course Agenda (Draft)
Recipe Exchange information and forms

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